



Director's Report—Debbie Bird

September is turning into one of the most hectic and busy months for 2025. I think I am safe in saying that not only myself, but staff is somewhat overwhelmed by the workload and the tasks ahead.

My obligations include:

Tech Days Continuing Education, Tuesday & Wednesday, September 9 & 10 (5 classes)
Leadership Team Meeting, Friends Meeting, Council Meeting, Thursday, September 11
Budget for City, Monday, September 15 and Summer Lunch Program Wrap-up
Columbia County Library Board and County Director's Meetings, Friday, September 19
Budget for County, Wednesday, September 24
Staff In-Service, Friday, September 26

Weekends and nights will be dedicated to disassembling old shelving and assembling new shelving and shifting materials all in the adult area of the library.

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The Portage Public Library serves and supports the community through open access to resources, partnerships and technology.



**Portage Public Library
Notice of Library Suspension**

Name: [REDACTED]

Date of Library Suspension: August 20, 2025

Your Library privileges are suspended for: permanently

Your access to the Library will be restored on: Your privileges will not be restored.

Reason for Suspension: Defecating on library property.

You are receiving this notice of suspension due to the behavior listed above. If you enter the library or enter library grounds before your return date listed above, the police will be called and charges may be filed for trespassing.

Any patron suspended may appeal to the Library Board at the next regularly scheduled meeting.

Sincerely,

Debbie Bird
Portage Library Director

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Good morning,

Saturday hours of operation remain the same - 9 a.m.-2 p.m.

After hearing that on Saturdays it can be difficult for staff to be done working and out of the library on time because of patrons staying right up to closing...

We are going to change hours for library staff that works on Saturdays.

THIS WILL BEGINS SATURDAY, SEPTEMBER 6

Scheduled hours for staff to begin on Saturdays will change to 8:45 a.m.

This allows for closing hours on Saturdays to be extended to 2:15 p.m.

This should eliminate the frustration of not getting closing duties done, like cleaning up after the library is closed, or putting things away.

I hope that this eliminates the need to stay late or leave work without completing all closing duties. If you can get out a few minutes earlier, great. But if not, now you are not working for free!

If you have questions, see your supervisor.

debbie

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September 3, 2025

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