

**City of Portage
Public Library Board
Tuesday, September 9, 2025 12:00 p.m.
Portage Public Library, 253 W. Edgewater Street
Hybrid (Zoom and In-Person Meeting)
Sanderson Room
Agenda**

Portage Public Library is inviting you to a scheduled Zoom meeting.

**Topic: Library Board of Trustees
Time: Sep 9, 2025 12:00 PM Central Time (US and Canada)
Join Zoom Meeting
<https://us02web.zoom.us/j/83301479491>**

Meeting ID: 833 0147 9491

**One tap mobile
+16469313860,,83301479491# US
+13017158592,,83301479491# US (Washington DC)**

Members: Karl Kindschi, President; Judy Eulberg, Vice President; Eleanor McLeish, Secretary; Brad Conrad, Treasurer; Cherida Barlow, Dr. David Gregory, Kerry Melby, Kallie Schultz, Klay Vehring

1. Call to Order
2. Roll Call
3. Introduction of Guest(s)
4. Approval of Previous Minutes
5. Financial Reports
 - a. Discussion and possible action of Municipal claims (230)
 - b. Discussion and possible action of Library restricted funds claims (231)
 - c. Discussion and possible action of Memorial funds claims (232)
 - d. YTD expenditures
6. Director's Report
 - a. Patron suspension
 - b. Staff hour adjustments on Saturday

- c. No smoking on premise
 - d. New trustee contact information
- 7. Staff Reports
 - a. School start-up, September projects and staff training
- 8. Unfinished Business
 - a. Discussion and possible action on fund balance
 - b. Discussion and possible action on 2026 library budget
 - 1. Discussion and possible action on new cleaning options and/or maintenance options 2026
 - 2. 2026 director's goals revisited
- 9. New Business
 - a. Report from Planned Giving Committee
 - b. Discussion and possible action on Disaster Planning Toolkit
- 10. Public Comment
- 11. Next Meeting Date and Time: October 14, 2025
- 12. Adjournment

The meeting location is accessible to persons with disabilities. If you need reasonable accommodations due to a disability, please contact the City Clerk at 608-742-2176 no later than 48 hours prior to the meeting.