## How to Use our Digitized Newspapers

**ABOUT:** The Portage Public Library has worked with *Ancestry* and *Newspapers.com* to have our microfilm and newspapers digitized. This enables patrons to easily access and search all available copies of *The Portage Daily Register, The Portage Daily Democrat, The Portage Weekly Democrat, The Wisconsin State Register,* and *The River Times* by connecting to our wi-fi or using one of our public computers. The collection covers a span of years from 1855-Current day.

Portage Public Library staff will be happy to help if needed.

**ACCESS:** Using any internet browser (by connecting to our public wi-fi or by using one of our public computers), patrons should go to this link:

portagepubliclibrary.newspapers.com/welcome

This will open up the splash page and search bar for all of our digitized newspapers.

earch this collection	↓ - Add more in			
apers in This Collection				See a
Portnyr Anio Kryistr	PORTAGE DAILY DEMOCRAT.	THE WISCOUND STATE BEAMINE	Portage Weekly Democrat.	RIVER TIMOR.
Portage Daily Register Portage, Wisconsin	Portage Daily Democrat Portage, Wisconsin	The Wisconsin State Register Portage, Wisconsin	Portage Weekly Democrat Portage, Wisconsin	River Times Fort Winnebago, Wisconsin
1886 - 2019 468.665 pages	1886 – 1912 27,460 pages	1861 - 1942 7.814 pages	1892 – 1894 1,257 pages	1850 – 1853 555 pages

**SEARCHING:** Patrons can use the smart-search feature to quickly and easily locate information they are seeking (simply type in the name, phrase, date, etc., that you are searching for). Patrons can also more specifically browse the collection by newspaper title, date, and more.

The smart-search feature will automatically locate any mention of what was searched. You can narrow the search down by newspaper title, month, date, etc., but we recommend simply searching all newspapers.

It will bring up a list of any mentions of the searched name, word, date, or term, with associated information (which newspaper & date, etc.), as well as a small image of what was found.

Only show papers from Portage Public Library	348,589 matches				
Narrow by Date	Portage Daily Register        Pate Angell - Portage       Pate Angell - Portage       Jaam Arkinson - Portae       Jaam Arkinson - Portae       Jaam Arket - Montello       Jame Anged - Bronstall				
Narrow by Newspaper  Choose Newspapers  Added in the past  1 month	January 1 — A large barn and erni abed on the Francis Hold fan between <u>Dertage</u> and Baraboo destroyed by fire. 5 — The first baby of 1986 the <u>Bernasis</u> area is a girt boi the N and Mes <u>Francis</u> Hole the N and Mes <u>Francis</u> (1962 - Page 4) (1996 - P				

Patrons can click one of these to be taken to the respective newspaper with the searched item automatically magnified and highlighted.

When the desired page or article is located, patrons can use the tools on the right side of the page to zoom in or out, adjust brightness and contrast, or rotate the image. You can also browse more pages in that day's newspaper by clicking the left and right arrows on the bottom of the page.

Portage Daily Register (Portage, Wisconsin) + 14	Apr 1982, Wed + Page 19 [	Q, FIND	🔍 FIND 💣 CLIP 🚨 PRINT/SAVE 🎽 SHARE 🔒 Save to Ancestry	
		1 of 189 matches	Find Cancel	
t bacon and eggs takes on a new , a short-slewed pullover with a lassic elegance when combined tone vertical stripe scoop-neck giy perky appeal. (Fashions by	as far east as Duluth, Minn., may be able to see three brief but spectacular bursts of blue-green light low on the horizon. The color will come from "clouds" of barium released from the rockets as part, of an experiment to test schen- tific payloads for future flights of the space shuttle. Scientists say if the night skies are clear, the balls of light – appearing about the size of the moon – should be	PORTAGE Daily 8-5 Friday Downtown F	Allen Hellmer - Sun Pra Ella Hall - Portage Carol Hording - Portage	GRAND OPEN DOOR PRIZE WILL Come In and Claim Your Pr

**PRINTING/SAVING:** Patrons can save a .jpeg or .pdf of the information (either the whole page or a cropped portion) to a flash drive, or directly to the device (in order to attach the image to an e-mail). Patrons can also print the information directly if on one of our public computers. The cost of printing is 25 cents for B&W, and 50 cents for color.

If someone has an account with ancestry.com (or would like to create an account, or log in with Facebook), they can choose the "clipping" option to save clips to their account if they would like to revisit them. If patrons have a paid account with ancestry, they can access all of our digital newspaper from home!

This is **not necessary** for **most patrons' needs**, though – especially if you don't care about saving any clippings to an account. Instead, we recommend just choosing the **<u>Print/Save</u>** button.



Choose whether you want to save/print the whole page or just a portion. From here you can choose your printer (and color or B&W), or choose where to save your cropped portion or page. Cropped portions can be saved to a patron-owned flash drive, or to the PC temporarily so it can be attached via e-mail and sent somewhere. It's as easy as that!

