

Portage Public Library
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LIBRARY BOARD MEETING Minutes

January 8, 2019

Meeting called to order 12:02pm

Present: Kindschi, Blohm, Stenberg, McLeish, Schultz, Simonson, Vehring, Director Goad

- 1) Motion to approve December 11, 2018 regular meeting minutes. (KV/MS)
- 2) Financial Reports:
 - a) Motion to approve amended October Restricted Funds claims as presented. (KV/HS)
 - b) Motion to approve November Restricted Funds claims as presented. (HS/KS)
 - c) Motion to approve November Memorial Funds claims as presented. (HS/KS)
 - d) Motion to approve December City claims and Amazon payment as presented. (BB/MS)
- 3) Director's Report:
 - a) Food for fines are being collected until January 15, 2019.
 - b) Several Wishing Tree items have been donated to the Library
 - c) FOL are preparing for the May book sale.
 - e) New table and chairs have been purchased for the Children's area.
 - f) Plans are ongoing to replace broken Microfilm Reader.
- 4) Business:
 - a) Interviews for Circulation Supervisor Position will be conducted next week.
- 5) President's Report:
 - a) Mega thanks to Joel England and GED for donating their services for the Library landscape project. Vehring will obtain quotes for the work and plants.
 - b) Potential of a 20-hour/week person to be hired in 2020.
 - c) Director Goad to present a list of goals at February meeting.
 - d) Two paintings loaned to Indian Agency House to be returned to the Library.
 - e) Gutters on the back side of the Library to be checked; possibly clogged or undersized.
- 6) Meeting adjourned 12:51pm. (KV/BB)

Karl Kindschi - President
Dr. Brenda Blohm - Vice-President
Heather Stenberg - Treasurer
Eleanor McLeish - Secretary
Sue Conner
Dr. David Gregory
Kallie Schultz
Melissa Simonson
Klay Vehring

Approved: February 19, 2019